

REGULATION 1300.3

STUDENT ACCEPTABLE USE OF DIGITAL TECHNOLOGY

1.0 RATIONALE

The Board of Education has identified the risks posed by Internet usage as a starting point for promoting positive digital citizenship. The risks associated with online behavior are no different than for face-to-face interactions in school, and are governed by Board of Education regulations and government legislation. Successful, technologically savvy digital citizens live safely and civilly in an increasingly digital world, and recognize that information posted on the Internet is public, permanent and of lasting social impact.

The Board of Education will make every reasonable effort to mitigate risk associated with digital technology usage, through student education and supervision, employee training and support, and through network filtering and monitoring. Yet with the understanding that digital citizenship is a shared responsibility between students, parents, educators, schools and governments, and given the dynamic nature of digital technology, digital citizenship responsibility has limits. To that end, the following procedures are in effect.

2.0 RESPONSIBILITIES

2.1 The Director of Information Technology will:

2.1.1 Establish and maintain sustainable service offerings, which include:

- x Hardware, software and configuration standards;
- x Operational strategies for hardware and software (ie. computer installation, user accounts administration and virus protection strategies).

- 3.1.3 Show consideration to other students when digital resources are scarce;
- 3.1.4 Protect access to their individual network accounts under the use of a private, personal password. Ensure that their password is not shared;
- 3.1.5 Refrain from deliberately disrupting system performance or interfering with the work of other students;
- 3.1.6 Refrain from intentionally damaging equipment, including (but not limited to) rearranging keyboards and key caps, and tampering with monitors, printers, or any other peripheral equipment;
- 3.1.7 Leave devices and peripherals in their designated places;
- 3.1.8 Leave equipment, device and room in good condition for the next student or class;
- 3.1.9 Always log off devices after finishing work.

3.2 Ethical Conduct

The use of District Technology Resources is a privilege and usage may be revoked at any time for inappropriate conduct. All students will:

- 3.2.1 Exercise good judgment and use technology for educational or school-related purposes only;
- 3.2.2 Respect copyright and software licensing laws;
- 3.2.3 Refrain from unauthorized reading, modifying or deleting personal files owned by other users;
- 3.2.4 Refrain from illicitly accessing, tampering with or experimenting with systems outside of the school network;



Modification to this document is not permitted without prior written consent from the Greater Victoria School District.

Regulation

4.4 Students will not reveal their personal information (such as last name, home address, email address, images, school name, phone number or anything that personally identifies themselves) while in correspondence with unknown parties.

4.5

- 5.5 The Board of Education is not responsible for any device or data loss, theft, damage or other associated costs of replacement or repair as a result of a student bringing their own device to school.
- 5.6 Board of Education employees will not be responsible for supporting or troubleshooting a student-owned device.
- 5.7 Students will take full responsibility for any personally owned device and will appropriately secure all devices when not in use.

6.0 DISCIPLINARY CONSEQUENCES

The Board of Education reserves the right to monitor and inspect all activities connected to District Technology Resources, including activities from personal G H Y L F H V \$ V H D U F K D Q G L Q Y H V W L J D W L R Q D V V R F L D W H G Education-provisioned computer account will be conducted if there is reasonable suspicion that the terms of this regulation have been violated. Discipline for inappropriate use may include, but is not limited to, one or more of the following:

- 6.1 Parents will be contacted and provided with the opportunity to be informed of, and defend or explain student misconduct;
- 6.2 Temporary c R Q I L V F D W L R Q R I W K H V W X G H Q W · V S H U V R Q D C school authorities;
- 6.3 Temporary revocation of access to some or all District Technology Resources, including (but not limited to) internet access, wireless access, use of personal device and printing;
- 6.4 Disciplinary action according to applica ble Board of Education policies;
- 6.5 Legal action, according to applicable laws.

