

Adopted: April 23, 2018

Revised:

- 1.1 The Board of Education recognizes that digital technology is an integral part of the educational curriculum, bringing value to support student achievement, business excellence and staff development. Through software applications, cloud-based solutions and electronic mail, the District Technology Resources significantly enhances educational experiences and supports communications, along with learning opportunities for students and staff while also providing schools with rich online resources.

Access to the digital network, however, is also associated with hazards that may not be considered appropriate in the context of students or a Board of Education setting. As a means of encouraging responsible and ethical use of digital technology, while filtering digital content, monitoring activity and protecting the personal information of students and staff, the Board of Education has established standards and guidelines for all users.

- 2.1 _____ refers to the practice of enabling students and staff to bring personally owned devices (such as laptops, tablets and smart-phones) to school, for the sole purpose of educational use.
- 2.2 _____ include, but are not limited to, student records, employee records, confidential, personal, or professional information and communications, or any other electronically stored information that passes through or is stored electronically on District Technology Resources.
- 2.3 _____ facilitate the storage and sharing of content and are accessed using technology devices, usually through an internet connection.

- 3.1 This policy and all related procedures apply to all users who access District Technology Resources, including use of personally-owned devices.
- 3.2 Users are subject to the expectations of use and standards of behavior set out in the accompanying regulation and operational procedures, and any other applicable law, related policies and procedures (at all times) when accessing District Technology Resources for any purpose.
- 3.3 District Technology Resources are intended for educational, instructional or business-related use, to facilitate the goals and objectives of the Board of Education.
- 3.4 Engaging in personal use is a choice users make that may involve the sacrifice of personal information. The Board of Education cannot guarantee that personal information is secure while using District Technology Resources.
- 3.5 Users shall take all reasonable precautions to prevent a breach of privacy by ensuring that data, as defined by this policy, is secure and safe. In addition, users shall not knowingly commit a breach of privacy and will only use data for the purposes intended in 3.3.
- 3.6 The Board of Education owns all District Technology Resources and may access data and information that users create, store, send, or receive when using District Technology Resources, in accordance with the accompanying procedure.
- 3.7 The Board of Education is not responsible for:
 - 3.7.1 anything accessed by the user through District Technology Resources that is not created, published or authored by the Board of Education;
 - 3.7.2 any claims, losses, damages, costs, or other obligations arising from the use of District Technology Resource (whether or not accessed by a personal owned device), including, but not limited to, the loss or damage of user information or personal devices;

